



**9TH ANNUAL CUBAN SANDWICH FESTIVAL
VENDOR APPLICATION AND AGREEMENT FORM**

BY COMPLETING AND SUBMITTING THIS FORM YOU ARE REQUESTING TO BE A PART OF THE 2020 CUBAN SANDWICH FESTIVAL. ALL APPLICATIONS ARE SUBJECT TO APPROVAL.
IF YOU ARE NOT APPROVED FOR PARTICIPATION IN THE FESTIVAL YOU WILL BE INFORMED.
PLEASE SUBMIT A PICTURE OF YOUR SET-UP TO JOLIE@ILOVECUBANSANDWICHES.COM

Business Name: _____ Contact: _____ Tax ID or Social Security: _____
 Business Address: _____ City: _____ State: _____ Zip code: _____
 Phone: _____ Fax: _____ Email: _____ Set up Size: _____
 Web Address: _____ Type of Business: _____ Food License # _____
 Type of Products you're selling/distributing: _____

VENDOR SPACE (MARK YOUR CHOICE OF VENDOR TYPE) – SEE OUR EARLY BIRD SPECIALS!

FOOD VENDOR: SUNDAY, MARCH 29TH, 2020 – [CLICK HERE FOR EARLY BIRD DISCOUNTS](#)

- | | |
|--|---|
| <input type="checkbox"/> 1- 10x10 Food Vendor Space: \$500.00 | <input type="checkbox"/> 1- 10x20 Food Vendor Spaces: \$800.00 |
| <input type="checkbox"/> 1- 10x30 Food Vendor Space: \$1,025.00 | <input type="checkbox"/> 1- Food Cart Vendor Space: \$360.00 |

FOOD TRUCK VENDOR: SUNDAY, MARCH 29TH, 2020 – [CLICK HERE FOR EARLY BIRD DISCOUNTS](#)

- | | |
|--|--|
| <input type="checkbox"/> 1- 10x20 Food Truck Vendor Space: \$600.00 | <input type="checkbox"/> 1- 10x30 Food Truck Vendor Space: \$725.00 |
|--|--|

CULTURAL VENDOR: SUNDAY, MARCH 29TH, 2020 - [CLICK HERE FOR EARLY BIRD DISCOUNTS](#)

- | | |
|--|---|
| <input type="checkbox"/> 1- 10x10 Cultural Vendor Space: \$500.00 | <input type="checkbox"/> 1- 10x20 Cultural Vendor Spaces: \$750.00 |
| <input type="checkbox"/> 1- 10x30 Cultural Vendor Space: \$1,025.00 | |

NON-PROFIT: SUNDAY, MARCH 29TH, 2020 (MUST BE 501C3 TO RECEIVE DISCOUNT)

- 1- 10x10 Non-Profit Vendor Space: **\$550.00**

BUSINESS EXHIBITOR: SUNDAY, MARCH 29TH, 2020 - [CLICK HERE FOR EARLY BIRD DISCOUNTS](#)

- | | |
|--|--|
| <input type="checkbox"/> 1- 10x10 Biz Exhibitor Space: \$1,000.00 | <input type="checkbox"/> 1- 10x20 Biz Exhibitor Space: \$1,500.00 |
| <input type="checkbox"/> 1- 10x10 Biz Exhibitor/Sponsor: \$1,250.00 | <input type="checkbox"/> 1- 10x20 Exhibitor/Sponsor: \$1,800.00 |

[CLICK TO ADD-ON RENTAL ITEMS NOT INCLUDED IN YOUR VENDOR SPACE](#) (MARK YOUR CHOICE)

- | | |
|---|---|
| <input type="checkbox"/> Tent 10x10: \$90 | <input type="checkbox"/> Table and 2 chairs: \$45 per day |
| <input type="checkbox"/> Tent 10x10/Table and 2 chairs: \$135.00 (set-up) | <input type="checkbox"/> Chairs \$12 per day |
| <input type="checkbox"/> Class 2A-10BC Fire Extinguisher \$30 per day | <input type="checkbox"/> Class K Fire Extinguisher (Grease/Oil Cooking) |
| <input type="checkbox"/> Generator: \$95.00. | <input type="checkbox"/> Tent Weights or Sandbags (4). Rent: \$55 |

Note: Rental Generators Power up to 6500-7500 watts only, if you require more power you must provide your own Generator. (All Food Vendors are required to have 1 or both fire extinguishers refer to Regulations Section)

Calculate Total Cost TO PARTICIPATE \$ _____

*Food Vendors are not allowed to sell: Cuban Sandwiches (Unless they are competing in the Cuban Sandwich Contest). Please note these categories require a special registration process: Coffee, Water, Lemonade, Pina Coladas, or any alcoholic beverages. *

PAYMENT FORM: CREDIT CARD OR E-CHECK PAYMENT

CREDIT CARD INFORMATION



Name as it appears on Credit Card: _____ Type of Card: _____
Credit Card number: _____ Expiration Date: _____
Security code on back of card: _____ Billing address of Card: _____
City: _____ State: _____ Zip Code: _____ Amount Paid: \$ _____
Authorization Signature: _____ Date: _____

E-CHECK PAYMENT INFORMATION (ACH TRANSACTION)



Bank Name: _____ Name on Bank Account: _____
Routing Number: _____ Account Number: _____

By signing this form, you are authorizing **Latin Times Media Inc., Taste of Latino, The Cuban Sandwich Festival, Hispanic Resource Foundation, and its subsidiaries** to debit your credit/debit card or Checking account for all services provided to you and for all open balances owed to participate as a client of Latin Times Media, Inc., Vendor, Contestant or sponsor in the Festival. I agree to sell only the products approved by the **Festival** and this vendor package. This includes your vendor space, which has been pre-purchased and reserved for you. Your marketing package is described above. Events will go on Rain or Shine. **Terms:** Once Payment is received; your event participation is confirmed, and your marketing and promotional package begins. Your name is listed on the participation list. Please note Bank Account with transaction details. There are **NO REFUNDS** on any Payments or Deposits. All Balances paid by credit card are charged a processing fee of up to 3.99%. This includes your vendor space, which has been pre-purchased and reserved for you, promotion of your business which begins immediately upon receipt of this Application/Agreement form. This Festival offers limited exclusivity opportunities and by paying/Securing this space, you may also be preventing others with a like business from securing their spot in the festival. This Agreement does not imply nor guarantee any exclusivity as to the selling products approved by the **Festival**. **I understand there are NO REFUNDS on payments or deposits for your vendor space.** I also understand that if I arrive Late on the day of the festival OR if I do not arrive on the day of the Festival at the appointed setup times to participate at the event, there will be **NO REFUND** on payments or deposits. The **Festival** will go on rain or shine as scheduled. **If this charge is contested and we receive a notification of Charge Back or NSF at a later date you will be subject to all Court, Legal, and/or collection fees including but not limited to a \$55 bank transaction fee plus other collection fees.**

Authorization Signature: _____ Date: _____

CHECK PAYMENTS, MONEY ORDERS, AND CASHIER'S CHECKS BY MAIL

CASH ACCEPTED UPON APPROVAL

_____: **MARK HERE IF YOU WANT TO PAY ONLINE BY INVOICE THROUGH YOUR EMAIL.**

E-Mail Address for your invoice (Must be your official email address): _____

Make your check payable to: **Latin Times Media Inc.** If Paying by Mail send to: **Latin Times Media Inc.** 14391 Spring Hill Dr Suite 417; Spring Hill, Fl. 34609 Attn: Victor Padilla,. **Fax your completed forms to: (813) 489-2422.** ***If your Check is not valid and is returned you will be charged a NSF fee of \$55, if payment is not resolved before event, you WILL NOT be able to reserve nor participate in the Festival. ***

YOU MUST FILL OUT AND RETURN THIS APPLICATION/AGREEMENT FORM TO PARTICIPATE IN THE FESTIVAL!

*Food Vendors are not allowed to sell: Cuban Sandwiches (Unless they are competing in the Cuban Sandwich Contest). Please note these categories require a special registration process: Coffee, Water, Lemonade, Pina Colodas, or any alcoholic beverages. *

VENDOR TENTS: Vendor Tent Spaces are 10'x10' if you wish to have a 10x20 or larger vendor space. If your setup a larger space than paid for you will be subject to pay for the extra space. Please specify when reserving your Food Vendor space and request additional info in order to determine which option works for you. **No Tent Staking:** You are not allowed to stake the tents into the ground. **No Subcontracting:** Only 1 "pre-approved" vendor is permitted in your vendor space. Multiple companies/vendors sharing a single vendor space is NOT permitted. Vendors need to bring their own: Tent, Table, Chairs & Table Cover, Generators, these Items are available to rent. (Rental Section)

FOOD VENDOR HAND-WASHING STATION: This is actually the same as the 3-compartment sink. Use either an igloo water container or purchase a 2- 1/2 gallon purified water container with a shut off valve (at any supermarket). Place the water source on a table and place the plastic bin just below it to catch the water. Make sure to have hand sanitizer, hand soap and a roll of paper towels next to this.

FOOD VENDOR COOKING WITH OIL/GREASE/OPEN FIRE: Food Vendors cooking with Grease/Oil are required to cover the ground with either a tarp or plywood, **NO OIL/GREASE DUMPING IS PERMITTED!** A Security Deposit of \$100.00 will be required with payment of your Food Vendor Space and will be returned to you **ONLY** if your vendor area is left clean and returned 30 days after the event. If you are caught Dumping Grease/Oil you will not be refunded your Security Deposit and will be fined.

THERE WILL BE A GREASE TRAP ON LOCATION. ALL OPEN FIRE WHILE COOKING: YOU CANNOT HAVE AN OPEN FLAME UNDER YOUR TENT. PLEASE NOTE YOU MUST HAVE THE CORRECT MINIMUM DISTANCE BETWEEN YOUR TENT AND ANYTHING FLAMMABLE SUCH AS PROPANE TANKS, GAS TANKS, AND OIL/GREASE.

GARBAGE DISPOSAL: You are responsible for cleaning your area at the end of the event. There will be a garbage disposal area at the festival. If your area is left dirty, the City could issue you a FINE. All garbage should be bagged and placed on the designated garbage collection area. A \$50 Security Deposit will be required with your Food Vendor payment and will be returned to you **ONLY** if your vendor area is left clean and returned 30 days after the event.

FOOD VENDOR FIRE EXTINGUISHERS: All Food Vendors are required to have a Class 2A-10BC Fire Extinguisher and Food Vendors cooking with Grease/Oil are required to have both a Class 2A-10BC Fire Extinguisher and a Class K Fire Extinguisher (Grease/Oil). If you did not bring one or the other you will be able to rent them. (See Page 1 Rental Items)

GENERATORS: All Vendors must make sure that generators and cords do not obstruct the walkways located around the Tent area and the Generator's exhaust must face outward away from the tent when running. Absolutely **NO** petroleum gas Tanks Near tents or Generators. **Rental Generators ONLY provide power up to 6500-7500 watts. (See Page 1 Rental Items to rent one)**

CORDS AND CABLES: All Vendors using extension cords and Cables must not obstruct the walk ways in front or behind the tent area. When using extension cords, they must be unraveled and not wrapped when in use, this can be a potential fire hazard.

STATE LAWS: You are responsible for paying all appropriate sales tax with respect to the sale of goods and for procuring all permits and documentation as may be required by local and state government to operate within the state of Florida.

GENERAL PROVISIONS: All vending fees are nonrefundable. Your payment of the entry fee constitutes your right to participate at the Festival. There is no guarantee for good weather, or good turn-out on event guests. There is no guarantee on how many people will visit your booth. Should any entry fees not clear our account, are contested or not be paid in full, you have no right to participate at the event and will be subject to all Legal, court, and/or collection fees. All sales are final, there are **NO REFUNDS**.

INDEMNIFICATION AND INSURANCE: You are solely responsible for any injuries, accidents, or losses which may be sustained as a result of your vending operations at Festival. Event promoters, producers, sponsors, vendors or guests shall have no responsibility for any accident or injury caused by your activities. You must maintain your own liability insurance and have proof of insurance available during the Festival for inspection purposes. By participating in **Festival**, you are agreeing to indemnify and hold harmless the City of Tampa, The Festival, Hispanic Resource Foundation, Inc., and Latin Times Media, Inc., from any damages, lawsuits, or claims arising out of any injuries or accidents occurring by your activities.

Please send a copy of your Health and insurance certificate with your application to (813) 489-2422. or Mail to: Latin Times Media Inc. 14391 Spring Hill Dr Suite 417; Spring Hill, Fl. 34609 Attn: Victor Padilla.

All insurance certificates indicating coverage, and naming the following additionally insured:

1. Festival Name
2. Latin Times Media, Inc.

FOOD VENDOR LICENSE AND PERMITS: Temporary public food service establishments and vendors are required to Pay the following license fees at the time of licensing. If you do not have a permit to sell food and need a temporary license, they will be available at the event: 1-3-day event \$91/ 4-30 day event \$105/ Annual \$456. **This division does not accept cash payments for fees at temporary events only accepts cashier's checks, money orders or other certified payments.**

FOOD VENDOR INSPECTION AND VIOLATION: Please note that if the Health Department inspects your vending spot and it is found to be in violation of these rules you may be asked to shut down or they may impose a fee. If you are found to be in violation and asked to shut down, Event promoters will not be held responsible. Health Department Inspections: **The Health Department will be present at the event and will inspect Food Vendors for compliance.**

Please email or send a copy of your Business License and/or permit to:

Latin Times Media Inc. 14391 Spring Hill Dr Suite 417; Spring Hill, Fl. 34609. or fax: (813) 489-2422

Items Prohibited at Festival:

No person shall bring in to the Festival or possess, set off, or otherwise cause to explode, discharge, or any firecrackers, torpedoes, rockets, cannons, or other fireworks or explosives of or containing flammable material or any substance, compound, mixture, or article which, in conjunction with any other substance or compound, may explode, discharge, or burn No glass bottles, Beer, Wine or Alcohol Absolutely NO Firearms.

VENDOR SETUP AND BREAKDOWN: All Vendors must begin setup at appointed times as described on the info you receive – YOU can ALSO Check event website for set up info. You will be emailed your setup instructions and Vendor Setup Times; Vendors are not allowed to leave until after the event is over. If you arrive later than your appointed Vendor setup time, you will have to wait for accommodation, or you may not be able to participate and forfeit your space in which **NO refund** will be issued. **PLEASE BE ON TIME.** You must begin Breakdown immediately after the end time of event and if your breakdown takes longer than allotted time you will be subject to fees or fines.

ICE: If you need ice, please email us with an estimate as to how many lbs. you will need for each day.

You will receive a vendor space number approx. 1 week before the event.

If you require setup assistance, please notify us upon arrival at the festival.

QUESTIONS? OUR VENDING OFFICE NUMBERS ARE:

(813) 407-6866 – Jolie Gonzalez-Padilla (Jolie@iLOVECubanSandwiches.com)

(813) 407-7191 – Victor Padilla (VPadilla@Latin-Times.com)

(813) 489-2422 - FAX

e-mail us at Cubansandwichfestival@latin-times.com

Mailing Address: Latin Times Media Inc. 14391 Spring Hill Dr Suite 417; Spring Hill, Fl. 34609

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ACCEPT AND ACKNOWLEDGE THE TERMS, RULES, AND REGULATIONS OF THIS AGREEMENT

By Signing this Agreement, I acknowledge all the Terms, Rules, and Regulations of this Agreement and The Festival by initialing each subject and signing this agreement. I acknowledge that any violation of this agreement will cause forfeiture of my Vendor Space and participation in the Festival. I have read all the Terms, Rules, and Regulations of this Agreement and I am initialing each Subject Term to confirm.

THIS PAGE MUST BE SIGNED AND INITIALED TO PARTICIPATE IN THE CUBAN SANDWICH FESTIVAL

Please make sure to fill out all information correctly, signature and initials are required on this Form. Please Fax, email, or mail (See above Info to email, Fax, or Mail) this Page back to us

- | | |
|---|--|
| <input type="checkbox"/> VENDOR TENTS | <input type="checkbox"/> GENERAL PROVISIONS (NO REFUND POLICY) |
| <input type="checkbox"/> FOOD VENDOR HANDWASHING STATION | <input type="checkbox"/> INDEMNIFICATION AND INSURANCE |
| <input type="checkbox"/> FOOD VENDOR COOKING WITH GREASE/OIL/FIRE | <input type="checkbox"/> FOOD VENDOR LICENSE AND PERMITS |
| <input type="checkbox"/> GARBAGE DISPOSAL | <input type="checkbox"/> ICE |
| <input type="checkbox"/> FOOD VENDOR FIRE EXTINGUISHERS | <input type="checkbox"/> FOOD VENDOR INSPECTION/VIOLATION |
| <input type="checkbox"/> GENERATORS | <input type="checkbox"/> ITEMS PROHIBITED AT FESTIVAL |
| <input type="checkbox"/> CORDS AND CABLES | <input type="checkbox"/> VENDOR SETUP AND BREAKDOWN |
| | <input type="checkbox"/> STATE LAWS |

SIGNATURE _____ PRINT NAME _____ DATE _____

PHONE: _____ EMAIL: _____ Food Vendor Lic #: _____

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